

**REGULAR TERM  
REGULAR SESSION  
MAY 13, 2025**

On this the 13<sup>th</sup> day of May, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none

**Approval of Minutes and/or additions and corrections, if any.**

The minutes from April 22, 2025 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve the minutes. Motion carried.

**Consider budget amendments, line-item transfers and revenue certification for the FY2025 Budget, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the budget amendments, line-item transfers and revenue certification for the FY2025 Budget with corrections. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

**Consider Application for County Road Crossings (Utilities) with Jackson County Electric Cooperative, Inc. on County Roads 107, 110, and 111 (Precinct 1), County Roads 306, 311, 312, 313, 316, 318, 319 and 3201 (Precinct 3) and County Roads 409 and 410 (Precinct 4), and take any necessary action.**

A motion was made by Comm. Frenzel, and seconded by Comm. Karl to approve the application for County Road Crossings (Utilities) with Jackson County Electric Cooperative, Inc. on County Roads 107, 110, and 111 (Precinct 1), County Roads 306, 311, 312, 313, 316, 318, 319 and 3201 (Precinct 3) and County Roads 409 and 410 (Precinct 4). Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

**Consider Application for County Road Crossings (Utilities) with Jackson County Electric Cooperative, Inc. on County Roads 409, 410, 411, 412, 413, 414, 415, 4141, and Jackson County Airport Lane (Precinct 4) and County Roads 406, 407, and 408 (Precinct 2) and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the application for County Road Crossings (Utilities) with Jackson County Electric Cooperative, Inc. on County Roads 409, 410, 411, 412, 413, 414, 415, 4141, and Jackson County Airport Lane (Precinct 4) and County Roads 406, 407, and 408 (Precinct 2). Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

**Consider Applications for County Road Crossings (Utilities) with Jackson County Electric Cooperative, Inc. on County Roads 121, 123, 124, 125, 126, 131, 287, 404, 405, 127, 128, 130, 1301, 283, 2831, 284, 285, 283, 284, 285, 286, 2841 and 2845 (Precinct 1 and Precinct 2), and take any necessary action**

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the application for County Road Crossings (Utilities) with Jackson County Electric Cooperative, Inc. on County Roads 121, 123, 124, 125, 126, 131, 287, 404, 405, 127, 128, 130, 1301, 283, 2831, 284, 285, 283, 284, 285, 286, 2841 and 2845 (Precinct 1 and Precinct 2). Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

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**Consider Application for County Road Crossing (Pipeline) with Stone Edge Energy, LLC on County Road 402, Precinct 1, and take any necessary action.**

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the application for County Road Crossing (Pipeline) with Stone Edge Energy, LLC on County Road 402, Precinct 1. Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

**Consider donation of "shoot-house" used for training aide to Jackson County from LNRA, and take any necessary action.**

There was discussion had regarding the donation of a shoot house to Jackson County from LNRA. Sherriff Boone has applied for a grant to cover supplies with labor to be donated by Magnum Services Inc.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the donation of a "shoot-house" used for training aide to Jackson County from LNRA and to continue looking for the best location for placement. Motion carried.

**Consider Services Agreement for the Statewide Automated Victim Notification Service (SAVNS) Contract #52025-SYZ Jackson County with SylogistGov, Inc., and take any necessary action.**

A motion was made by Comm. Bubela and seconded by Comm. Frenzel, to approve the Services Agreement for the Statewide Automated Victim Notification Service (SAVNS) Contract #52025-SYZ Jackson County with SylogistGov, Inc. and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider Annual Financial Report from Emergency Service District #1, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel to table agenda item for further review. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

**Consider Replat of Brookside Addition, and take any necessary action.**

Brookside Addition being replat to split an 8 acre tract in to two, 4 acre tracks.

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve the replat of Brookside Addition. Motion carried.

**Discuss and consider execution of a Resolution pertaining to the Community Development Block Grant-Disaster Recovery (CDBG-DR) Re-Allocation Application administered through the Texas General Land Office (GLO) for Jackson County, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Frenzel, to approve execution of a Resolution pertaining to the Community Development Block Grant-Disaster Recovery (CDBG-DR) Re-Allocation Application administered through the Texas General Land Office (GLO) for Jackson County. Motion carried.

Clerk's Note: A copy of the resolution on file among exhibits of Commissioners' Court.

**Consider approval to amend Letter of Credit No. 648, increasing to \$21,789.06 including related Letter of Credit Application and Agreement, and loan documents with Prosperity Bank for Transfer Station Closing costs as required by TCEQ, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve to amend the Letter of Credit No. 648, increasing to \$21,789.06 including related Letter of Credit Application and Agreement, and loan documents with Prosperity Bank for Transfer Station Closing costs as required by TCEQ as well as approval to pay the \$100.00 letter of credit fee. Motion carried.

Clerk's Note: A copy of the letter of credit on file among exhibits of Commissioners' Court.

**Consider Requesting Unclaimed Property Capital Credits under LGC Section 381.004, and take any necessary action.**

A motion was made by Judge Sklar, seconded by Comm. Bubela, to approve Requesting Unclaimed Property Capital Credits under LGC Section 381.004. Motion carried.

Clerk's Note: A copy of the request on file among exhibits of Commissioners' Court.

May 13, 2025

**Discuss and consider ratification of purchase of John Deere 6330 with Brush Cutter and Saw Blade by Precinct 4 in the amount of \$20,662.69 on Gov Deals, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve to ratify the purchase of a John Deere 6330 with Brush Cutter and Saw Blade by Precinct 4 in the amount of \$20,662.69 on Gov Deals. Motion carried.

Clerk's Note: A copy of the quote on file among exhibits of Commissioners' Court.

**Receive unaudited financial statements as of and for the six months ending March 31, 2025.**

A motion was made by Judge Sklar, and seconded by Comm. Karl, to receive the unaudited financial statements as of and for the six months ending March 31, 2025. Motion carried.

Clerk's Note: A copy of the statements on file among exhibits of Commissioners' Court.

**Discuss and consider authorizing the County Judge to approve change orders required to complete the renovation of the County Services Building in a timely manner, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve authorizing the County Judge to approve change orders that are required to complete the renovation of the County Services Building in a timely manner up to the amount that is left in the contingency fund. Motion carried.

**Consider purchase of court translation machine from Birdwell Computer Service for the courts, and take any necessary action.**

Translation Machine requested by District Judge for future trial in which defendant does not speak English.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the purchase of court translation machine from Birdwell Computer Service for the courts with funds in the amount of \$4,161.50 to come out of contingency. Motion carried.

Clerk's Note: A copy of the quote of grant on file among exhibits of Commissioners' Court.

**Consider Payment of County and Precinct bills and court orders.**

It was noted that there were multiple court orders.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to pay the County and Precinct bills, payroll and multiple court orders as discussed. Motion carried.

**Consider payroll changes, if any, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Bubela to approve the payroll changes. Motion carried.

**COMMISSIONERS'  
COURT  
PAYROLL CHANGES**

May 13, 2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Skarpa, Cynthia	Auditor	Resignation	\$26.00	\$0.00	04/28/2025
Gabrysch, Curtis	Sheriff	Part time	\$0.00	\$20.00	05/12/2025
Jordan, Kaitlyn	Sheriff	Resignation	\$22.64	\$0.00	04/29/2025
Rabius, Chesnee	Sheriff	Part time	\$0.00	\$21.64	05/10/2025
Rabius, Chesnee	Sheriff	Full time	\$21.64	\$21.64	05/25/2025
Gabrysch, Curtis	Jail	Part time	\$0.00	\$20.00	05/12/2025
Grissom, Ian	Jail	Part time	\$0.00	\$20.39	05/01/2025
Hajovsky, Caleb	Jail	Full time	\$20.39	\$20.39	05/10/2025
Grissom, Ian	SB22-Rural LE Salary Assistance Grant	Full time	\$20.39	\$20.39	05/24/2025
Hudgeons, Stephanie	SB22-Rural LE Salary Assistance Grant	Peace Officer certification, Advanced	\$0.26	\$0.53	04/26/2025
Gabrysch, Curtis	Courthouse Security	Part time	\$0.00	\$20.00	05/12/2025

May 13, 2025

**Receive various county reports, news and information.**

Sheriff Rick Boone updated the Court regarding an uptick in illegals in the County as well as the "Queen of Hearts" case and Dispatch staffing.

Michelle Darilek gave a property insurance update.

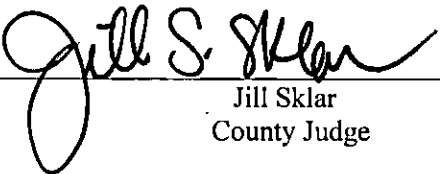
Judge Sklar reported that budget packets were delivered to officials and dates were set for hearings for July 8<sup>th</sup> and July 9<sup>th</sup>.

**ADJOURNMENT**

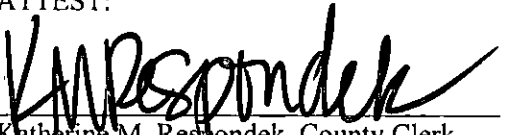
A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 9:42 a.m.

Meeting **ADJOURNED**

**APPROVED** this the 27<sup>th</sup> day of May 2025.

  
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Jill Sklar  
County Judge

ATTEST:

  
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Katherine M. Respondek, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

May 13, 2025